

## Commissioners Court – Best Practices

If you want to speak, sign up online the day before.

- Sign up to speak at: <https://appearancerequest.harriscountytexas.gov/>
  - You need to know what agenda item you are speaking on when you sign up. <https://agenda.harriscountytexas.gov/>

Prepare what you want to say in advance.

- Keep it to about 3 paragraphs or one page.

Get there early to find parking, get through security and get a seat in the court room

Bring a sweater – it gets really cold in the building

Bring a bottle of water so you don't get dehydrated

Wear comfortable shoes!

## Rules of Conduct

*The Clerk of the Court or another person designated by the presiding member of the court shall keep the time for speakers. Those persons who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting and recognition to speak may be refused at subsequent meetings of the court. Refusal to abide by the court's order may result in a Contempt of Court Citation.*

### 1. 3 minutes

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested to come to the podium where they will be limited to three minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes if they have not appeared at any of the three preceding court meetings on the same issue.*

### 2. 1 minute

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the three preceding court meetings on the same issue will be limited to one minute.*